

**Salamanca Arts Centre Inc.  
77 Salamanca Place  
Hobart Tas 7004**

**SUMMARY OF MINUTES  
EXECUTIVE COMMITTEE  
Meeting held Monday 6 June 2005 at 6.00pm  
in the SAC Meeting Room**

- **PRESENTATION BY JEFF GILMOUR, CHIEF EXECUTIVE OF THE SULLIVAN'S COVE WATERFRONT AUTHORITY**

Approximately 6pm-7pm.

Jeff Gilmore outlined the responsibilities, principles, agreements with Government and development plans of the Sullivan's Cove Waterfront Authority, and responded to any questions.

- **MINUTES OF PREVIOUS MEETING**

MOVED and SECONDED that the Minutes of Special Executive Meeting held Tuesday 26 April 2005 be accepted as a true and accurate record.

MOVED and SECONDED that the Minutes of Executive Meeting held Monday 2 May 2005 be accepted as a true and accurate record. CARRIED.

- **BUSINESS ARISING FROM THE MINUTES**

**2 Kelly Street: settlement update**

SAC's Solicitor finalising.

**Policies and Procedures**

Final review to be completed post Governance Review.

**2005 Annual General Meeting**

Meeting noted correspondence re David Fishel.

Action: Response.

**Website: inclusion of Executive minutes summary – tabled**

APPROVED for inclusion on SAC's website.

**Tenant Liaison Meeting**

Draft tenants' letter circulated.

Action: Letter to be distributed.

**Governance Review**

Meeting noted invitations to stakeholders had been sent for meetings with David Fishel, to be held June 14 and 15.

Action: RSVP's to be followed up.

- **FINANCIAL REPORT**

**March Financial Report & Aged Receivables**

MOVED and SECONDED that the Financial Report be ACCEPTED. CARRIED.

- **DIRECTOR'S REPORT**

**HCC**

Action: Meeting time with HCC representative to be set.

**Tenancy**

Meeting NOTED possibilities of external storage area for tenants had been researched, and estimated cost.

**Arts Program**

Meeting NOTED there had been a positive response to the 2005 Members' Show. The next event is *Cancelled by Popular Demand* in the Peacock Theatre.

**SAC Strategic Planning**

Meeting NOTED this will be revisited post Governance Review and Incubator Feasibility Study.

MOVED and SECONDED that the Director's Report be ACCEPTED. CARRIED.

- **SUB-COMMITTEES AND DELEGATES**

**Finance Sub-Committee**

Meeting NOTED date to be set for June/July to review tenancy matters.

**Arts Sub-Committee**

Discussion ensued regarding Long Gallery upgrade.

Action: Submission to be prepared for consideration at next Arts Sub-committee meeting, to be held 17 August 2005.

MOVED and SECONDED that the minutes of meeting held Wednesday 11 May 2005 be ACCEPTED as a true and accurate record. CARRIED.

Meeting AGREED proposed people to fill vacancies on committee.

**Building Management Sub-Committee**

Meeting NOTED next meeting to be held 22 June 2005.

Meeting AGREED proposed people to fill vacancies on committee.

**Oversighting Committee**

Meeting NOTED next meeting to be held 8 June 2005.

- **MEMBERSHIP REPORT**

MOVED and SECONDED that the Membership Report be ACCEPTED.

**MEETING CLOSED: 8pm**

**NEXT MEETING: Monday 4 July 2005 at 6pm**