

**Salamanca Arts Centre Inc.  
77 Salamanca Place  
Hobart Tas 7004**

**SUMMARY OF MEETING  
EXECUTIVE COMMITTEE  
Meeting held Monday 3 October 2005 at 6.00pm  
in the SAC Meeting Room**

- **MINUTES OF PREVIOUS MEETING**

MOVED and SECONDED that the meeting ACCEPT the minutes of meeting held 5 September 2005 as a true and accurate record. CARRIED.

MOVED and SECONDED that the meeting ACCEPT the draft summary of minutes of meeting held 5 September 2005 for publishing on the SAC website. CARRIED.

- **BUSINESS ARISING FROM THE MINUTES**

- **2 Kelly Street: settlement update**

- Currently being finalised.

- **AIR Studio Apartments Hunter Street**

- Letter to be drafted, following result of acoustic report.

**Policies and Procedures**

Held over until Governance Review completed.

**Governance Review**

Draft letter to be completed.

**Multi-arts Incubator**

CREEDA currently preparing December report.

- **FINANCIAL REPORT**

MOVED and SECONDED that the Financial Report be ACCEPTED. CARRIED.

- **DIRECTOR'S REPORT**

- **Management Strategy**

- Board members to be emailed Acting Director's role during Director's absence and Director's bigpond email address.

- **Fundraising and Sponsorship**

- **Draft Strategic Asset Management Plan**

- Draft currently being prepared.

MOVED and SECONDED that the Director's Reports for September and October be CCEPTED. CARRIED.

- **MEMBERSHIP REPORT**

MOVED and SECONDED that the five new memberships and one renewal contained in the Membership Report for September be ACCEPTED. CARRIED.

MOVED and SECONDED that the one new memberships contained in the Membership Report for October be ACCEPTED. CARRIED.

- **TENANCY**

- **Tenant Liaison**

- Tenants' forum scheduled 20 October 2005.

**MEETING CLOSED 7:30pm**

**NEXT MEETING: Monday 7 November 2005 at 6.00pm**